

**SOCIAL REHABILITATION FACILITY
KEY INDICATOR TOOL (KIT) # 1**

Compliance areas not listed on this tool, but observed as deficient during the facility review, will be cited on the visit report.

REVIEW CATEGORY	REGULATION	COMPLIANCE INDICATOR DESCRIPTION
PHYSICAL PLANT	80010(a)	(Zero Tolerance) Licensee shall not operate beyond the conditions and limitations specified on the license, including capacity.
	80087 (b)	All clients shall be protected against hazards.
	80087(c)	All outdoor and indoor passageways shall be kept free of obstruction.
	80087(e)	(Zero Tolerance) All pools and bodies of water will be appropriately secured.
	81087(g)	(Zero Tolerance) Firearms, weapons and ammunition are not permitted in facility or on property.
	80087 (g)	Disinfectants, cleaning solutions, poisons shall be inaccessible to clients.
	80088(a)	A comfortable temperature for clients shall be maintained at all times.
	80088(d)	Lamps or lights in all rooms to ensure the comfort and safety.
	80088(e)(1)	Hot water temperature between 105 degrees F and 120 degrees F
	80088(e)(3)	All toilets, hand washing and bathing facilities shall be safe, sanitary, operating condition. Additional equipment for physically handicapped.
	81088 (h)(1)	Facilities with a licensed capacity of 15 or more, or having separate floors or separate buildings without staff present on each floor or in each separate building shall have a signal system or shall have staff visually check on all clients no less than on an hourly basis.
FOOD SERVICE	80076 (a)(1)	All food shall be selected, stored, prepared and served in a safe and healthful manner.
	81076(c)(1)	Nonperishable foods for a minimum of 1 week and perishable foods for a minimum of 2 days.
	81076(c)(4)	Freezers and refrigerators shall be kept clean, and maintain temperatures.
CARE & SUPERVISION	81065.5(a)	A licensee shall ensure that sufficient direct care staff are at the facility whenever clients are present.
	80065(a)	(Zero Tolerance) Facility personnel shall be competent to provide the services necessary to meet individual client needs and shall, at all times, be employed in numbers necessary to meet such needs.
RECORD REVIEW	80019(e)	All individuals subject to a criminal record review shall obtain a criminal record clearance or a criminal record exemption.
	80023(d)	Disaster drills shall be conducted and documented at least every 6 months.
	81065 (b)	All direct care staff shall meet the minimum qualifications.
	80075(i)	Staff responsible for direct care and supervision shall have current first aid.
	81068.3(c)	The program director shall ensure that the updated needs and services plan includes documentation of all changes in the client's physical, mental, emotional, and social functioning.
ADMINISTRATION	80024(a)	Waivers and Exceptions - All licensees shall maintain continuous compliance with licensing regulations unless prior written licensing agency approval is received.
	80046 (a)	(Zero Tolerance) Excluded Person - An individual can be prohibited from serving as a member of a board of directors, executive director or officer, from being employed or allowing an individual in a licensed facility.
	80044(a)	(Zero Tolerance) Employees of CCLD shall be allowed to enter the facility to conduct inspections.
	81064(e)	The administrator shall complete at least 20-clock-hours of continuing education per year in areas relating to mental health and the care of the mentally ill, and/or administration.
	81064.1(b)	The program director shall be on the premises the number of hours necessary to manage and administer the treatment program.
MEDICATION	80075 (b)	Clients shall be assisted with self-administration of medications.
	80075 (j)	If the facility has no medical unit on the grounds, first aid supplies shall be maintained and be readily available in a central location in the facility.
	80075(n)(1)	Medications shall be safe, locked and inaccessible.